

Hazem Salem Alsharawneh



Personal Information

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Nationality:

Jordanian

Marital Status:

Single

Date of Birth:

10th August 1991

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Summary

I am a dedicated and proactive Civil Engineer with over 10 years of extensive experience and expertise in infrastructure, landscape, finishing works, structural works, snag closeout, site management, and site inspection. My goal is to contribute my operational excellence to a reputable organization. I excel in collaborating with project teams, interfacing with consultants, contractors, and sub-contractors, and leveraging technology to deliver successful solutions for clients. With a 'take-charge' attitude, self-motivation, and strong commitment, I thrive in dynamic and fast-paced environments, effectively multitasking to achieve outstanding results.

Education

- **Bachelor of Engineering, Civil Engineering** - 2014
Abu Dhabi University, UAE.

Experience

Senior Civil Engineer - 11/2019 to 11/2023

Elite Agro Projects (Yas Holding), Abu Dhabi, UAE

Tasks & Responsibilities: (All Civil Works)

- Prepare and organize necessary documents before conducting inspections, and handle post-inspection processes accordingly.
- Maintain and monitor detailed records of the work execution.
- Implement project quality control procedures for construction supervision and seek opportunities for improvement.
- Communicate with clients and contractors to confirm project requirements including bill of quantities.
- Generate inspection, daily, and weekly reports, along with maintaining comprehensive site records.
- Supervise the implementation of test and inspection schedules, ensuring adherence to procedures and conducting quality audits.
- Generate Non-conformance reports for activities not meeting project specifications and track action plans for resolution.
- Receive and inspect civil materials delivered to the site, verifying quantity and technical compliance, and approve inspection requests.
- Create and manage snag lists for contractors to ensure smooth project handover.
- Oversee the construction and maintenance of nethouses, greenhouses, and glasshouses, managing procurement, resources, and subcontractors to meet project timelines and budgets.
- Facilitate gate pass applications and coordinate works at Zakher Palace, Shouibah Palace, Sea Palace, and Mangrove, ensuring effective communication between contractors, clients, and palace management.

Selected Projects: (Client: Crown Prince Court)

- Design & build of 12 Farms (Villa, Service buildings, and Net house).
- Design & build of 1.4HA Glasshouse at Mangrove Island - AD & Al Ain.
- Construction of Indian Runner Duck Pond in Reem Island - AD.
- Construction of Duck Pond bio filtration system at Al Shuaiba Palace - Al Ain.
- Extension of Packing house & cold storage for Potato in Nahel - Al Ain.
- Design & build of 1.84HA Greenhouse and 0.93HA Cravo Nethouse at Zakher Palace - Al Ain.

Objectives

- Utilize my construction project management experience to ensure timely and budget-conscious completion with a focus on top-quality standards.
- Continuously learn and enhance skills in structural design, transportation engineering, and project management to excel in my career and contribute to project success.
- Apply civil engineering and project management expertise to tackle challenging assignments, utilizing strategic planning, problem-solving, and effective communication.
- Develop leadership abilities and mentor junior engineers, fostering their growth and potential.
- Pursue opportunities for professional development, staying up-to-date with the latest trends and advancements in the field through meetings, projects, and continuous learning.

Languages

- Arabic – Native Language
- English – Excellent
- Russian – Basic Skills

Project Engineer (Main Contractor) - 8/2018 to 11/2019

Tornado General Contracting (Tornado Group), Abu Dhabi, UAE

Tasks & Responsibilities: (Infrastructure, Landscape and structural works)

- Supervise and manage project logistics.
- Monitor daily work progress and create progress reports.
- Proactively plan and address potential issues.
- Analyze, manage, and minimize project risks.
- Ensure high construction standards and proper techniques are utilized.
- Set targets, objectives, and responsibilities for the team.
- Collaborate with Consultants and End-users, representing their needs in the field.
- Maintain project control documentation, design drawings, and specifications.
- Ensure on-site compliance with Health, Safety, and Environmental regulations.
- Review the project thoroughly to schedule deliverables and estimate costs.
- Select tools, materials, and equipment and track inventory.
- Ensure all required equipment is available on-site.
- Monitor budget costs for wages, contractors, materials, and equipment.
- Conduct regular quality inspections.

Selected Projects:

- Construction of Marmum Dairy Farm in Nahel - Al Ain.
- Construction of the High College of Technology in Bani Yas - AD

Civil Site Engineer (Main Contractor) - 8/2016 to 7/2018

Trojan General Contracting (Trojan Holding), Abu Dhabi, UAE

Tasks & Responsibilities: (Finishing, Façade and Landscape works)

- Supervise and manage daily site activities, overseeing labor and subcontractors.
- Ensure strict adherence to project specifications and timelines.
- Conduct regular inspections to maintain quality standards and keep accurate records of materials and work performed.
- Prepare running account bills, final accounts, and reports for clients, consultants, and management while tracking project costs and expenses.
- Proactively address any unexpected difficulties or issues throughout the project's life cycle, collaborating closely with the management team.
- Maintain a focus on quality control and safety, conducting regular inspections, addressing non-conformances, and providing guidance and training to the site staff.
- Utilize quantity surveyor skills to calculate project quantities, monitoring the budget, and making necessary adjustments as needed.
- Support and prepare accurate as-built drawings for civil and MEP (Mechanical, Electrical, and Plumbing) works.
- Create and ensure the timely completion of snag lists for all civil subcontractors.

Skills

- Analytical skills
- Problem-solving skills
- Multitasking Skills
- Project Management Skills
- Communication Skills
- Teamwork Skills
- Estimation & Procurement
- Health & Safety
- Ability to Work Under Pressure
- Attention to detail

Softwares

- AutoCAD
- Primavera P6
- Microsoft Office
- REVIT
- STAAD

Selected Projects:

- Construction of 3000 Villa in Ain Al Faydah - Al Ain.
- Build & Design of The Local Hotel and Retail buildings in Grozny - Russia

Civil Site Engineer (Main Contractor) - 5/2014 to 7/2016

Makeen General Contracting, Al Ain, UAE

Tasks & Responsibilities: (All Civil Works)

- Manage the entire site, coordinating with the project manager and team members to ensure on-time and budget-compliant completion of work.
- Adhere to the project manager's instructions and specifications, ensuring all tasks align with approved plans and drawings.
- Maintain detailed records of site activities, including daily logs, reports, and other essential documentation.
- Prepare comprehensive Bills of Quantities (BOQ) for civil works, encompassing cost estimates and project timelines.
- Supervise all on-site staff, including laborers, subcontractors, and other workers.
- Enforce site safety measures, identifying and mitigating potential hazards, and providing necessary training to workers.
- Complete snag lists to ensure client satisfaction before handing over the site.

Selected Projects:

- Construction of new camel milk factory and extension for main juice factory of Al Ain Dairy Farms in Al Foah - Al Ain.

Customer Service Representative – 10/2010 to 10/2011

Al Ain Distribution Company (AADC), Al Ain, UAE

Tasks & Responsibilities: (Call Center)

- Worked well with a team of 12 people.
- Maintained attendance expectations.
- Maintained expectations regarding call quality and resolution time
- Multi-tasked systems while providing service and resolving customer issues, upgrades, etc.
- Received several perfect customer feedback ratings.